

Niwot SANITATION DISTRICT

MEETING: Regular Meeting of the Board of Directors

DATE: December 13, 2024

PLACE: Niwot Sanitation District Office or by phone - 727-731-6017

TIME: 8:00 a.m.

1. Call to Order

2. Calling of the Roll

Directors:

Jim Jones

Randy Lutz

Dick Piland

Jennifer Uhland

Jan Swanson

Staff/Consultants:

Dave Lewis

Michele Funk

Adrian Gibson

3. Minutes (1)

- a. Regular Board Meeting – November 8, 2024 **(1)**

4. Action/Discussion Items:

- a. Public Invited to be Heard **(5)**
- b. Monthly Plant Update – Adrian Gibson **(6)**
- c. Investment Update – Randy Lutz **(11)**
- d. 2025 Farm Lease Status – Randy Lutz **(16)**
- e. Current Plant Operations and Projects Update – Dave Lewis **(17)**
- f. Alarm Call-out Discussion – Dave Lewis **(20)**
- g. WWTP Upgrade Update – Dave Lewis **(21)**
 - i. Niwot WWTF Pay App 008 **(23)**
- h. Budget Hearing and Adoption – Michele Funk **(30)**
 - i. Resolution 2024-07 and Resolution 2024-08 **(34)**
- i. Designate Election Official for 2025 Election – Michele Funk **(36)**
 - i. Resolution 2024-09 **(37)**
- j. Bylaws and Rules & Regulations Review Status – Dick Piland **(38)**

5. Reports/Informational Items:

- a. Commercial Water Audit Results **(39)**
- b. Administrative Report **(41)**

6. Financial Reports (42)

Niwot **SANITATION DISTRICT**

7. **Current Month Payables (53)**
8. **Collection Letter and Lien List (55)**