

# Niwot SANITATION DISTRICT

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**MEETING:** Regular Meeting of the Board of Directors

**DATE:** December 12, 2025

**PLACE:** Niwot Sanitation District Office or by phone - 727-731-6017

**TIME:** 8:00 a.m.

**1. Call to Order**

**2. Calling of the Roll**

Directors:

Jim Jones

Randy Lutz

Dick Piland

Jennifer Uhland

Jan Swanson

Staff:

Michele Funk

Consultants:

Dave Lewis

Adrian Gibson

**3. Minutes (1)**

- a. Regular Board Meeting – November 14, 2025

**4. Action/Discussion Items:**

- a. Public Invited to be Heard **(4)**
- b. Monthly Plant Update – Adrian Gibson **(5)**
- c. District Investments Overview – Randy Lutz **(10)**
- d. Current Plant Operations and Projects Update – Dave Lewis **(13)**
- e. WWTP Upgrade Update – Dave Lewis **(15)**
  - i. Niwot WWTF Pay App 020 **(17)**
  - ii. Niwot WWTF SOV including CUR7 **(27)**
- f. Direct Discharge Consulting 2026 Contract – Dave Lewis **(38)**
- g. 2026 Budget Hearing and Adoption – Michele Funk **(50)**
  - i. Resolution 2025-04 **(54)**
  - ii. Resolution 2025-05 **(55)**

**5. Reports/Informational Items:**

- a. Farm Lease with Dan Lisco **(59)**
- b. Commercial Water Audit Results **(69)**
- c. Administrative Report **(70)**

**6. Financial Reports (72)**

**7. Current Month Payables (81)**

**8. Collection Letter and Lien List (83)**