

2026 Niwot Sanitation District Transparency Notice

District Contact Information

- **Address:** Niwot Sanitation District, 7395 N. 95th Street, Niwot, CO 80504
- **Contact Person:** Michele Funk, District Manager
- **Phone:** [303-652-2525](tel:303-652-2525)
- **Email:** Contact the District Manager at admin@niwotsanitation.gov
- **Website:** [Niwot Sanitation District Website](#)

Board Meeting Schedule

- **Time and Place:** Second Friday of each month at 8:00 a.m., District Office, 7395 N. 95th Street, Niwot, CO 80504
- **Meeting Notice Posting:**
 - Online: [Niwot Sanitation District Website](#)
 - Physical Location: if, for any reason, the website is not available, then we will post meeting notices at the Niwot Sanitation District office located at 7395 N. 95th Street, Niwot, CO 80504

Financial Information

- **District Mill Levy:** \$0.00
- **Total Property Tax Revenue Received in 2024:** \$0.00

Colorado Open Records Act (CORA) Requests

- **Fees:**
 - Research and retrieval: No charge for the first hour, \$41.37 per hour thereafter
 - Copying: \$0.25 per page
- **Request Process:** Contact Michele Funk at [303-652-2525](tel:303-652-2525) or admin@niwotsanitation.gov. CORA request forms are available in accessible formats upon request.

District Elections

- **Regular Election Schedule:** Held in May of odd-numbered years on the Tuesday following the first Monday of the month to elect board members and address public questions.
- **Next Regular Election:** May 4, 2027
- **Election Results:** Posted on these websites:
 - [Special District Association](#)

- [Colorado Department of Local Affairs](#)

Self-Nomination for Board Membership

- **Eligibility:** Any eligible elector of the Niwot Sanitation District may run for a board director position.
- **Process:** Submit a self-nomination and acceptance form to the Designated Election Official (DEO), or the Board Chair or Secretary if no DEO is appointed.
- **Deadline:** Forms must be received by the close of business on the 67th day prior to the election (February 26, 2027, for the May 4, 2027 election).
- **Contact:** Request forms from Michele Funk at [303-652-2525](tel:303-652-2525) or admin@niwotsanitation.gov. Forms are available in accessible formats upon request.

Board of Directors

- **James Jones** – President
 - **Email:** Email James Jones, director1@niwotsanitation.gov
 - **Term:** On the ballot at the next regular election (May 4, 2027)
- **Jennifer Uhland** – President Pro-Tem
 - **Email:** Email Jennifer Uhland, director2@niwotsanitation.gov
 - **Term:** On the ballot at the next regular election (May 4, 2027)
- **Randy Lutz** – Treasurer
 - **Email:** Email Randy Lutz, director3@niwotsanitation.gov
- **Jan Swanson** – Director at Large
 - **Email:** Email Jan Swanson, director4@niwotsanitation.gov
 - **Term:** On the ballot at the next regular election (May 4, 2027)
- **Richard Piland** – Director at Large
 - **Email:** Email Richard Piland, director5@niwotsanitation.gov

Accessibility Information

- **Feedback:** For accessibility concerns or accommodations, contact Michele Funk at [303-652-2525](tel:303-652-2525) or admin@niwotsanitation.gov.